With the processing of personal data of entities concerned according to the Articles 13 and 14 of Regulation 2016/679 of the European Parliament and the Council on the processing of personal data and on the free movement of such, repealing Directive 95/46 / EC), the operator hereby provides relevant information:

## Operator

MORE THAN, s.r.o., Panónska cesta 8, 851 04 Bratislava - city district Petržalka, Business register of the District Court Bratislava I, section: Sro, File no. 120023 / B (the "Company")

## **Operator's details (mailing address)**

MORE THAN, s.r.o., Panonska cesta 8, 851 04 Bratislava - Petržalka, phone: +421 2 20707100, email: kontakt@morethan.sk.

## Details (mailing address) of the Person in Charge

MORE THAN, s.r.o., Panonska cesta 8, 851 04 Bratislava - Petržalka, phone: +421 2 20707100, email: kontakt@morethan.sk.

Purpose of personal data processing	Personal data that are processed are:	Entities concerned	Countries outside the EEC, where the personal data is transmitted	The personal data time limit for deletion	Source of personal data
The employer secures the rights and obligations resulting from labor-law relations, including pre- contractual relations	name, surname, maiden name, title, social security number, date of birth, marital status, nationality, citzenship, permanent residence, gender, education, legal capacity, child benefit, wage, salary or salary remuneration and other financial formalities granted for work, time worked, bank account details of the natural entity, the amounts affected by enforcement ordered by a court or administrative authority, financial penalties and fines, as well as compensation imposed on an employee enforceable by the competent authorities, wrongly received sums of social insurance and old-age pension savings or advance payments, state social benefits, material need benefits, material need benefits, and allowances for material need benefits, cash contributions to compensate for the social consequences of a severe disability which an employee is obliged to return on the basis of an enforceable decision pursuant to a special regulation, annual total pension paid, data on important personal obstacles to work, data on changed incapacity, data on employers, job position and start date, data on family members in Name, surname, address,	candidates, employees, spouses of employees, dependent children of employees, parents of dependent children of employees, close persons, former employees of the operator	N/A	Personal files of employees: 70 years, recording of attendance (daily, weekly, monthly): 3 years, recording of incapacity for work: 3 years, recording of commence, termination, dismissals: 5 years, Descriptions of work activities: 5 years, recording of retraining and professional qualifications: 10 years, Work contracts: 5 years, Benefits, applications, sign-offs, changes: 10 years, Incapacity for work - evidence, statistics: 5 years, Maternity leave and unpaid leave - evidence: 5 years, Fenployees and food: 5 Years, Pay slips: 10 years, Records of paid tax and wage tax advances: 10 years, read diatax and wage tax advances: 10 years, Tax declaration wages: 5 years, Wage deductions: 5 years, Wage documents: 5 years Social insurance, Health insurance companies, Tax office, Supplementary pension savings banks, Pension Management companies, Public authorities for	entity concerned - employee

	date of birth, data on spouse, children, parents of children in the scope of name, surname, date of birth, social security number, address, data from employment certificate, data on employee management in the register of unemployed citizens, maternity leave and parental leave contribution, data on the granting of a pension, on the type of pension, data from the employment contract of the supplementary pension insurance company, personal data processed on certificates, certificates of completed exams and educational			control and supervision (e.g. Labor Inspectorate), Employee representatives, Labor, Social Affairs and Family Centers, Courts, Law enforcement, Executor, Other authorized entity	
Processing of accounting documents	activities, CV data, signature name, surname, title, permanent address, temporary address, telephone number, e-mail address, date of birth, social security number, type and number of identity document, signature, bank account number of a natural person, the amount receivable/payable, other necessary to achieve the purpose	employees of the operator, employees of suppliers/customers, clients	N/A	10 years following the year to which they relate: Miscellaneous accounting documents, accounting books, depreciation plan, inventories, inventory records 5 years following the year to which they relate: Tax documents 10 years following the year to which they relate: Other wage documentation 10 years following the year to which they relate: Annual wage sheets At least 20 years following the year to which they relate: Personal files	the entity concerned or a representative of the legal person, supplier/customer
Records of incoming and outgoing mail	name, surname, telephone number, e-mail address, signature, other necessary to achieve the purpose	recipients and senders of correspondence	N/A	10 years	entity concerned
Fulfillment of contractual and pre-contractual relations	name, surname, address, other necessary to obtain personal data	contracting parties - client, supplier/customer, their employees	N/A	10 years	entity concerned
Identification of persons, promotion of the operator	video recording, audio recording, audio-video recording	employees, clients, other natural entities	N/A	-	entity concerned
Registration of personal data necessary for complying with the obligations laid down by GDPR, in particular, the recording and handling of data subjects' rights and the recording of security incidents	personal data necessary for record-keeping and fulfillment of obligations according to GDPR (identification data, details.)	entities concerned, persons executing their rights under the GDPR	N/A	5 years	entity concerned
Records of logs and other data for network security and security purposes	personal data necessary to ensure network security and other security with the operator	employees of the operator, other persons relevant to the operator's safety	N/A	1 year	entity concerned
Fulfillment of legal obligations of the operator, keeping records <b>Of</b> accommodated guests and reservations.	name, surname, address, notifications, date of birth, identity card number	natural entities - clients, guests	N/A	-	entity concerned
Fulfillment of obligations in the provision of hotel services (reservations, accommodation and related services, events.)	name, surname, title, signature, address, telephone number, e-mail, date of birth, purpose of stay, date of stay, ID number (ID, passport), visa data, credit card number and type, other necessary to achieve the purpose, credit card number, holder name, CVV code, expiration date, card type	natural entities - clients	N/A	-	entity concerned

## The entity concerned has the following rights

- i. the right of access to personal data concerning them,
- ii. the right to rectify incorrect personal data concerning them,
- iii. the right to delete personal data concerning them,
- iv. the right to restrict the processing of personal data,

- v. the right to object to the processing of personal data concerning them,
- vi. the right to data portability,
- vii. the right to withdraw your consent at any time to the processing of personal data,
- viii. the right to complain to a supervisory authority.

The above-mentioned rights shall be vested in the data subject in accordance with Articles 15 to 21 and Article 77 of the Regulation. The entity concerned may assert their rights orally, in writing or electronically, using the contact details above. If the concerned entity requests oral information, the information shall be provided after their identity has been established.